



Pacific Northwest Region, National Model Railroad Association



Board of Directors Meeting via Zoom
Saturday, November 18, 2023
12:00pm PDT

Present: Jeff Hermann, Richard Kurschner, Rick Martin, Brian Orysen, Kurt Laidlaw, Jeff Schultz, Larry Sebelley, Lori Sebelley, Greg Kujawa, Jack Hamilton, Bob Parrish, James Keena, Charlie Hutto, Ed Molenkamp, Shelly Shelstad, Bill Fassett, Victor Gilbert, Christopher Jones.

1. Opening Comments from Region President : Jeff Hermann

- a. The new 1st division superintendent Charlie Hutto introduced by the president.
- b. Reply to all for general discussion input only, use reply to for acknowledgment.
- c. The Board approved the creation of a new PNR Constant Contact contract. There are 3 licenses on the contract: the Office Manager will retain the primary account and make monthly updates to the list as Membership Rosters become available from National HQ. A generic account will be made available to Divisions through the Superintendents. The PNR Office Manager will create a name and password for the use of Divisions. Division Superintendents will be responsible for maintaining the privacy and integrity of the lists and will assure that the Constant Contact list usage will only be used for “official PNR and Division” business and will not be used for personal use. The third license will be assigned by the Office Manager. Further, information on how to subscribe and how to unsubscribe be added to the PNR website. Along with information on it in the PNR Switchlist.
- d. The Board reviewed the new NMRA Leadership Principles for Region and Division leaders that was distributed by National. It was agreed that this document would be posted on the PNR website and added to the PNR Policy and Procedures Manual.
PNR Secretary assigned task.
- e. Shirley Sample appointed PNR Nominating Committee Chair.
- f. A Hamilton Pocket Watch of historic value has been presented to PNR by a donor. Decision made that PNR region would retain ownership and present to on long term loan to the NMRA Exhibit at the California Railroad Museum in Sacramento to display. If the NMRA is not willing or can't display the watch at the museum, the board will revisit what to do with the donation.
ACTION ITEM: Jack Hamilton and Kurt Laidlaw assigned task on watch to contact and arrange with museum by December 30, 2023
- g. The President appointed Brian Stokes as Canadian Ballott official for PNR to replace Richard Sutcliffe who recently passed away.

2. Secretary's Report: Brian Orysen

- a. Aug 12, 2023 Board of Directors Meeting Minutes were approved.
ACTION ITEM: Meeting minutes. Approved

3. PNR Office Manager Report: James Keena

- a. Certification of Region and Division Membership Forms not received from Divisions 5, 6, & 7.

- b. President emphasized Insurance coverage and Membership rebate issues by not having them.
- c. Several board members have not returned their Conflict of Interest forms.

4. Treasurer's Report: Rick Martin

- a. The 1 year CD has expired.
- b. Annual Secretary of State of Washington as a non profit paper worked filed.
- c. Board of Directors liability insurance set to expire. Treasurer directed to explore a more cost effective replacement insurance policy. Treasurer will report his findings in an electronic notice to the BOD.

ACTION ITEM: Treasurer to renew expired CD: Approved

5. PNR VP Report: Richard Kurschner

- a. Nothing to report.

6. 2024 PNR Convention Report: Lori Sebelley

- a. Had booth with 7th Division at Vancouver BC train expo to promote.
- b. Have Banquet speaker scheduled. Speaker info in PNR Switchlist.
- c. Multiple updates on convention web page.
- d. Updates on reservations and sign up.
- e. Christmas wish coupon in Switchlist for the convention.
- f. No Board of Directors meeting at convention.
- g. Registration rates changes December 31, 2023.

7. 2025 PNR Convention Update in Pasco WA: Bill Fassett

- a. Convention May 9 – 11, 2025. Awards afternoon luncheon following convention.
- b. MWTM being held May 8, 2025 prior to convention.
- c. Registration, meals, and pricing.
- d. AP changes, Free-Mo participation, Layout tours to and from, and Operation session.
- e. No Board of Directors meeting at convention.
- f. Ice cream social replaced with mix/munch/mingle with a cost.

8. Discussion Period:

- a. PNR On-Boarding Components for new members involved: Invitations and Pre-meeting outline, Follow-up email, 6 month follow-up Zoom call, Trial Zoom meeting being held on December 5, 2023 and be held monthly.
- b. Superintendents to match new members with path finders.

9. AP Update: Bill Fassett

- a. New MMR member. Bill Yancey
- b. Kudos to Division 6 multiple Golden Spike and Merit Awards, and AP Certificates.
- c. Along with other Divisions Golden Spike and Merit Awards, and AP Certificates.

10. Update Switchlist: Greg Kujawa

- a. November edition out.
- b. Next edition February 2024. With have final promotion for May convention.
- c. Cal Sexsmith's layout from Saskatoon will be displayed in February.
- d. Call for Nominations for 2024 Elections.
- e. Call for PNR President awards.

f. Looking for articles for May Switchlist.

11. Division Reports by Superintendents:

Division 1: Tentative Mini Meet in Roseburg or Coos Bay (Jan/Feb 2024)
Tentative Mini Meet in Newport (Late Spring/Early Summer 2024)

Division 2: No Information

Division 3: Update about October fall meet.

MMR presentations to Bill Yancey and Warren Smith.

Division 4: Boeing Swap Meet.

Shorter Washington Holiday Trainfest show.

Division 5: No Information

Division 6: Upcoming Train shows.

Division 7: PNR 2024 Convention support.

Vancouver BC Train show support.

Requested that NMRA Canada to change the wording of the NMRA At-Risk policy from “age of majority” to “age of consent.”

12. Closing Comments: Jeff Hermann

a. Next PNR Board meeting via Zoom January 13, 2024.

Meeting Adjourned : 1:41 PM

Summary: **ACTION ITEMS**

a. Jack Hamilton and Kurt Laidlaw assigned task on watch to contact and arrange with museum by December 30, 2023

b. August 12th, 2023 meeting minutes. Approved

c. Treasurer reinvest expired CD into another CD. Approved

Recorded by PNR Secretary:

Brian Orysen