

Minutes, Reports and Motions from the PNR Board of Directors Meeting June 2018

Meeting Minutes

National Model Railroad Association
2018 PNR Board of Directors Meeting
May 30, 2018
Red lion Hotel on the River at Jantzen Beach

Approved June 21, 2018 by vote of the Board of Directors

21 attending

Call to order at 1:02 PM

Roll call, all present, we have a quorum

Old Business

President's report:

- Need more candidates to run for office
- Communications to members is all electronic
- Suggest term limits in order to get more people in service

Treasure's report:

- See attached handout report
- See attached Balance sheet
- See attached Profit and Loss
- See attached Profit & Loss Budget review
- Took time to produce reports due to being handed confusing books
- Rebate policy
 - o See attached current policy
 - o Jack will write update for policy manual
 - o **MOTION:** Ed Molenkamp, division rebate be increased to \$2 thru budget year 2024 - **Approved**
- Current fiscal year is September to August

- **MOTION:** Russ Segner, the fiscal year be changed to January 1 to December 31, calendar year - **Approved**
- Divisions should request for funding from PNR
- No PNR money to non-members or non-member organizations
- **MOTION:** Dave Liesse, to accept the 2019 budget – **Approved**

Office Manager Report:

- Having computer problems with new data format
- Look at national member inactive list for PNR divisions
- Some members move out of PNR but still shown as active

Division reports

- 1 – working on recruitment
- 2 – Report as submitted
- 3 – recruitment and “having a good time”
- 4 – many successful clinics, module program working, 8 new MMR’s, round robin clinics working and desirable, 8 clinics in Puget Sound area within 45 minutes of each other, clinicians compensated for travel
- 5 – acquired 5 Montana members, convincing prospective members the value of NMRA membership
- 6 – selling the benefits of having insurance
- 7 – Report as submitted

Achievement report

- PNR leads NMRA in AP program
- Garden layouts should try for MMR
- Distant AP evaluation in remote areas possible via electronic forms and pictures
- Visiting member home layouts way to get them involved

Contest Report

- Needs volunteers for contest room

Education Report

- Position vacant

Membership Report

- Letter to non-renewal members to renew
- Having on-line issues

Publication Report

- Switchlist published in electronic form only
- Ads for hobby shops appear in Switchlist
- Obituary moved forward in Switchlist
- AP recognition given
- **MOTION:** Greg Kujawa, PNR interchange – **Approved**
- **MOTION:** Greg Kujawa, new members added to Switchlist – **Approved**
- **MOTION:** Greg Kujawa, notification of deceased members in Switchlist - **Approved**

Convention Report

- Conventions for next six years, 2019 6th Division, 2020 1st, 2021 3rd, 2022 4th, 2023 7th, 2024 [5th](#)

(3pm break)

New Business

Jack

- When presenting awards and giving recognition say “Thank You!”
- Recognize merit at all levels, “Please!”
- NMRA membership benefits: publications, videos, discounts, layout list, friendship
- Model Railroad Academy, [Jerry-Gerry](#) Leone and Allen Keller
- Emphasize the use of the “Members Only” section of the NMRA website

- Share the successes of the AP program among the other divisions
- Ask for clinic support via a grant from NMRA use application form
- Members can request to be moved to another division but not region
- [2019](#) convention will be in Cranbrook, BC , Canada

MOTION: \$1000 to seed convention fund for 2019 Convention–
Approved

Rich, 1st Division

- 2020 Eugene Convention April 21st thru 24th
- Valley River Inn, big swap meet

MOTION: \$1000 to seed convention fund for 2020 convention –
Approved

Russ, 4th Division

- Encourage NMRA members to attend national historical societies of major Railroads to recruit new members
- Remind members to visit Washington Railroad Archives in Burien and receive NMRA discount

Jack read list of recently deceased members – adjournment in their memory

Adjourned at 4:29PM

Meeting Reports

President's Report May 30, 2018

The past year has been one of significant activity and growth in PNR. In general we have kept our commitment to provide NMRA services and benefits to our members.

Recruiting and Retention

The recruiting efforts across the region have helped to maintain our total numbers about even and PNR remains the third largest (member wise) region in NMRA. Year to year our numbers are as follows

Division	2017	2018	change
1	107	106	-1
2	150	151	+1
3	76	76	0
4	527	512	-15
5	190	191	+1
6	196	227	+31
7	318	336	+18

Congratulations and thanks to Sixth and Seventh Division for the excellent recruiting and retention efforts. I hope the Divisions will share the reasons for their success with the rest of us.

Member Benefits

Over the past year NMRA has expanded the package of benefits available to members directly and through division level programs.

The Turntable- Published monthly by electronic means brings a large variety of educational opportunities to the members. The in house and external links addresses in Turntable have been reviewed by veteran modelers and have been selected based on the value of the information those links provide. The variety of subjects and the cross section of modeling interests offer something for every member. Of course, the member has to actually read Time table and then follow up to gain the benefit.

NMRA Partnership – After a number of years wavering back and forth about the value and impact of looking for partnerships in the commercial community (a function of benefit vs impact on local hobby shops) NMRA has embarked on a program to solicit the support of suppliers to our hobby. The members receive the direct benefit of vendor discounts on purchases. For those of our membership who are active and make a reasonable number of purchases during a given year, the actual value of the discounts can cover or exceed the annual cost of NMRA membership. Anytime you can effectively get something for nothing you have found model railroad Nirvana. Once again, the member has to be willing to go to the members only web page to take advantage of the discounts..

Travel Information – Many of us travel for business (yes some of us still work) or pleasure. In either case being able to take the hobby with us” has appeal for many. The **Layout Registry** (available on the “member’s only” page) identifies those

NMRA members who welcome visits from other members. This is a great way to get to visit layouts that would normally only be available during conventions and a grand opportunity to meet other members and start new friendships. If you have a layout and you are not listed, please consider signing up. **Scenic Railroads and Museums** – NMRA has arranged discounts for members who visit numerous scenic railroads or railroad related museums. Once again the information is on the “member’s only” page. If you are planning to travel it would be worthwhile to check out what opportunities will be along your route. **Hobby Store discounts** – Through the good offices of the various Divisions, NMRA has identified those local hobby stores that offer discounts to NMRA members. Most of the longer service (nice way to say older) members made it a practice to visit local hobby store across the country during their travels not only to see what might be offered but also to “show the flag” for NMRA. The “member’s only” web page includes a listing of the participating hobby stores. To that end, if your local stores are not in the program you might want to encourage them to join in.

Recognition

I have written frequently about the importance of providing recognition for the members who are active and supporting our efforts to being the NMRA to the rest of us. Every one of our volunteers from Region offices and Committee chairs to the guys who set out and pick up before and after local gatherings have committed their time, energy (and in may case personal resources) to make NMRA work. The very least we can do, in return, is to thank each one of them publically for their contributions. Which means we need to pay attention to who is doing what and who we need to recognize. We currently have three levels of formal recognition at the region level. **NMRA President’s Award for Division Service** - Although we can only recognize one of our 1600 members each year with this award it should be one that we are nominating our very best for. I find it difficult that there is not one individual in each Division who should be considered. **PNR President’s Award** – this is our in house recognition of individuals who make a significant difference through service to the region (and exceptional service to the Division and thus NMRA). Once again, how it is possible for Division to not have a candidate for this award is not understood. **PNR Track Gang** - This is an rather minor level award without limitation on the number of those recognized. It is a n easy way to provide a more formal thank you to our people. I would anticipate a significant input from each Division for this award. Perhaps the best way to be prepared to respond to the call for nominations for each of these recognitions is to keep track of what your people are doing so you don’t have to scratch around when the call goes out. It is also good to consider that just because you may honor a member at the Division level does not preclude them from being nominated for a region or national level award. Consider that we make a big deal (and we should) over the people who enter model contest and who are successful – what recognition do we give to the people who set up and actually conduct the contest?

Communications

We are all aware that a key element of successful retention is communications with members. We currently have active communications with Switchlist, Train

Orders, and the Division Newsletters as well as frequent announcements or reminders using Constant Contact. Those local efforts supplement the NMRA eBulletin and Turntable efforts as well as NMRA Magazine. In general, we are communicating with members. That said we still have some 187 members who either do not have email service or who do not wish to share their address with us. Of that number 33 are Family members and will receive communications through the primary member. Of the number 28 are over 80 and may have lost interest but maintain membership out of loyalty or as Life members. There are 44 more in the 70-80 category who may maintain a similar relationship with NMRA. Thus of the 187 out of contact, we can appreciate that 105 of them probably have sound reason. That leaves the other 83 that we need to continue to concentrate on. Of particular concern are new members (first time annual and RailPass) for whom we do not have email addresses. Without that information we are essentially working blind to try to retain them. Bottom line for recruiters – do not process an application without an email address.

Last year (2017) this Board determined that further efforts to maintain communications (Switchlist) with members who did not supply email addresses was not consistent with fiscal responsibility or the volunteer effort necessary to provide hard copy editions. The Board decided to eliminate hard copy distribution. Now the Divisions are considering the necessity of continuing hard copy distribution. **The PNR Board should assist in this effort by providing general guidance regarding Division communication responsibilities.**

Elections and Candidates

This year (2018) is our election year for PNR President and Vice President. Our Nominations Committee (Brian Stokes) has been very active in identifying and soliciting candidates for those two offices. Please understand the frustrations experienced by the Committee when they are repeatedly told by a potential candidate that they are “not qualified” to serve or that for some reason that cannot find the time. I know that the Region Committee experience mirrors that of Division Nominating Committees. Once again, in an organization of some 1600 individuals who have managed to complete highly successful professional careers, to find no one qualified to serve in positions of leadership is beyond belief. Which leads us to a couple of conclusions. First we need to do a much better job including a larger number of people in leadership areas by mentor programs and discussing leadership roles long before nominations are solicited. Second we need to make it very clear that it is not healthy for the same small group of people to remain in leadership positions for extended periods of time. **To that end, I propose that we limit service as either an elected PNR officer and or Division Superintendent to not exceed 10 years cumulative. This amount to a total of 10 years of service which should be more than enough to achieve any individual goals and, at the same time, provide a specific limit to relieve individuals from being “stuck” in office for excessive periods of time. I would further recommend that Divisions implement a similar term limit criteria for their elected offices.**

This is my final Annual report as your President. I want to thank all of the Division Superintendents, Region appointed and Elected officials and all the other members who have contributed to the success of PNR over the past two years. I have enjoyed my time as your President and in meeting the many challenges faced by the Region. Any and all successes realized by PNR are a direct reflection of the outstanding contributions of individual members and those you have elected to lead you. Thank you all.

VICE PRESIDENT'S ANNUAL REPORT May 2018

On the membership side of the VP position, I have forwarded a few updates to the Office Manager and have tried to get emails corrected & updated. I have continued to email & mail a letter to those members whose dues have expired. Most of those who respond have just forgotten to renew and others say they are too old, not interested any more, can't afford it, and a variety of other reasons. A copy of the letter I have been sending is attached.

At most of the train shows & swap meets I attended someone from the Division was there with NMRA information & were available to answer questions. At the Spokane, Missoula, Lewiston & Helena shows the 5th Division Superintendent was there and at the Eugene show, the 1st Division Superintendent was there.

I believe most Divisions are great at recruiting members, not so sure about how well any of us retain those members once we get them on board. A lot of the clubs in PNR are 100% clubs so they are able to keep members enrolled in the NMRA in order to keep their 100% status. This then becomes an issue as people think that they have to belong to a club in order to attend any of the NMRA functions. I believe the 5th Division is overcoming this a little by inviting all NMRA members to attend clinics at the River City Modelers Club. I know that Bill Fassett is hoping to get some regular clinics set up this fall to see how this works out.

This will be my last report as Vice President, so I would like to thank everyone for their support the past few years.

Shirley Sample

Treasurer's Report

Although the financial reports (balance sheets) include the Canadian accounts, their totals are not accurate; I'm fighting with Quickbooks over the handling of multiple currencies. The profit & loss statements don't reflect the Canadian accounts at all, but activity was minimal. Balances at the end of the year and the end of last month are:

Balance as of 31 August 2017

Checking	CAD 6,370.37
Savings	35.98
Term Deposit	6,995.61

Balance as of 30 April 2018

	CAD 6,373.25
Checking	37.05
Savings	
Term Deposit	7,208.98

For those of you who may be unfamiliar with the way Canadian term deposits work, interest is paid only at maturity. Our account matured in January and has been rolled over for another 18 months. You'll be seeing the same balance in that account until July 2019.

There has been a lot of justified grumbling about the lack of dues allotments for the past year and a half. Many of you will recall a discussion late in the fall about just what the region policy is - it's not in the Policy Manual, and the minutes of the meeting where it was discussed were the only ones we couldn't locate. We've settled on an interim policy, but it should be formalized and added to the Policy Manual. Maybe it's the influence of working with the government on a daily basis, but in my mind if it's not in writing then it's not a policy.

Not for action at this meeting but I'd like to propose that we consider changing the region's fiscal year to coincide with the calendar year. There are lots of reason in favor of such a switch, and a good number in opposition. Let's discuss it online over the next few months.

Dave J Liesse Treasurer

Office Manager Report

Available in April 2018 Switchlist

Achievement Program

PNR Achievement Program Report May 2018

The NMRA Achievement Program continues to be reasonably well supported by the members. The participation rate over the past year (May 2017 to May 2018) has been about average for PNR but certainly above that for NMRA in general.

These are the figures for the year May 2017 to May 2018

Golden Spikes 18

Merit Awards

Cars - 22

Structures - 64

Motive Power - 11

Prototype - 4

Scenery – 12

Civil - 19

Achievement Awards

The 2019 convention is scheduled to be hosted by the 6th Division according to the current rotation schedule. Kootenay Express 2019 will be held in Cranbrook, BC with the approval and assistance of the 7th Division. It will be held at the Prestige Rocky Mountain Resort, May 30 through June 2. Ed Molenkamp has taken on the responsibility as Convention Chair, to be supported by several members of both divisions.

The 2020 convention to be hosted by the 1st Division, is being planned for Eugene, OR, in late-May pending investigation as to suitable venues. The committee is well underway towards planning the event. They will have a first draft available for the Board to consider while in Portland.

Future conventions are scheduled as follows:

2018	Division 2	Northern Oregon and Southern Washington
2019	Division 6	Alberta, Saskatchewan, Eastern Montana, and Nunavut
2020	Division 1	Southwestern Oregon
2021	Division 3	Southern Idaho and Eastern Oregon
2022	Division 4	Western Washington and Alaska
2023	Division 7	British Columbia, Yukon Territory, and Northwest Territory
2024	Division 5	Eastern Washington, Northern Idaho, and Montana
2025	Division 2	Northern Oregon and Southern Washington
2026	Division 6	Alberta, Saskatchewan, Eastern Montana, and Nunavut

Respectfully submitted.

L. A. (Larry) Sebelley

PNR Convention Chair

Contest Committee

PACIFIC NORTHWEST REGION - NMRA 2018 CONTEST CHAIRMAN'S REPORT

To continue the theme of previous years, the last and only contest activity in the PNR, that I have been made aware of, occurred at the 2017 annual convention in Spokane, where I was able to assist the local Contest Chairman, Phil Everett, as a hands-on co-chairman.

The procedures we in the PNR have applied to separate contest and AP judging are practical and have generally been working well since they were introduced in 2009. However, many of our

members, myself included, lament the redundancy of the process. The principal purpose served by this separation is to allow the modeler face-to-face contact with judges during the AP evaluation while no entrant is allowed to be involved with ongoing contest judging. Separating these activities requires the recruitment of more judges than were necessary when contest scores guided the AP assessment in earlier times.

This year, many judges we usually rely on will not attend or be available at the 2018 Stumptown Convention. For one time only, I suggest that the AP judges also judge any models entered as "contest-only" in addition to those for which AP evaluation has been requested. Because AP judging is based on identical criteria, the AP point scores can be considered valid as the basis for ranking contest winners. The photo contest would proceed as usual with its autonomous judges.

The above change would greatly help John Sparrows, who has generously accepted the call of being the 2018 Contest Chair as a first-time experience. As I will not be able to attend the convention, the help I have been able to offer him has been delivered by telephone and e-mail. I hope John will also receive some in-person, hands-on assistance, if needed, to help him accomplish his task.

John DeSteese
PNR Contest Chairman

Publications Committee

The Publications Program oversees production of the Region's official publication, *The Switchlist*. This is a quarterly newsletter with publication targets of February 15, May 15, August 15, and November 15.

The 2018 report covers the period June 2017 through May 2018. This year's report summarizes the status of several outstanding items and new Publication Program guidelines.

1. Publications Program Organization

The Publications Program chair serves as head of the Publications Committee and is Editor of *The Switchlist*. The current chair and editor, Greg Kujawa, was appointed in September 2015.

Editorial Board: The PNR Policy Manual states the President will appoint an Editorial Board, advisory in nature, to assist in determining the content and size of issues of *The Switchlist*. An Editorial Board has not yet been appointed. Is there a need for an Editorial Board? Perhaps. But, when guidance is requested for addressing content-related questions and concerns, the PNR BOD has been responsive and constructive in providing input.

Support Staff: The Policy Manual also states that the Editor shall assemble a support staff to assist in production of *The Switchlist*, and the support staff should include an Advertising Manager and a Publications and Distribution Manager. The PNR Webmaster, Mark Johnson, provides critical distribution support by posting *The Switchlist* on the PNR website and then immediately notifying all

members with an email address on file that the most recent newsletter is now available on the website. At this time, no additional support staff appear to be needed.

2. Specific Activities of the Publications Program — June 2017 through May 2018

Four issues of *The Switchlist* were published electronically and posted on the PNR website meeting the target schedule... in August and November of 2017; and February and May 2018. The Editor also emails the newsletter's webpage link to Jim Zinser, author of the Division Business Car column in the *NMRA Magazine*. This was at Jim's request.

3. Changes in Program Policies or Guidelines— June 2017 through May 2018

Several Publications Program bylaws, policies, and guidelines were reviewed, developed, and implemented over the past year. These are briefly described below.

Providing a Hard Copy of PNR Newsletter (Bylaw/Policy): At the June 2017 BOD business meeting in Spokane, Washington, the BOD decided that the PNR would no longer print and distribute hard copies of *The Switchlist*. This was primarily due to the increasing costs of printing and mailing the newsletter via postal service. In a related matter, the BOD also decided to hold future elections using electronic means and not mail hard copy ballots to members, beginning with the 2018 election.

Action Required: This policy has already been implemented. The PNR Bylaws, Article VI.B.3. needs to be revised. It currently states: *All PNR members shall be entitled to receive one free hard copy of The Switchlist each year. In election years, this will be the election issue containing the ballot, candidates' statements, and information on other ballot measures.*

Proposed Revised Language: *The Switchlist will be available in electronic format only and shall posted on the PNR website. All PNR members are encouraged to have a valid email address on file with the national headquarters and this will be the address used to notify them when a new issue is posted.*

Non-commercial and Commercial Ads (Guidance): Beginning with the November 2017 edition, a new section titled *PNR Interchange* was established in *The Switchlist* to more visibly support interest by Members to sell, buy, donate, or exchange model railroad equipment or information. The newsletter Masthead has contained the following general guidance:

Non-commercial classified advertising will be accepted from PNR members at no charge as a member service.

A member contacted the Editor regarding how he could post a non-commercial ad. Since no detailed written guidelines could be found, the guidelines below were developed in consultation with the BOD. These now appear as instructions in each issue of *The Switchlist* under the newly established section titled *PNR Interchange*.

The PNR Interchange is a free service for PNR members wishing to buy, sell, donate, or exchange model or prototype railroad related items. Commercial enterprise transactions and advertisements are not allowed except as provided for hobby stores below. Members may also use this service to request or solicit hobby or railroad related information, research results, and other resources or materials from other members. Members' classified ads and notices are

restricted to text format only (no graphics) and length should be no longer than 120 words. Sequential ads of the same nature or having the same or nearly same content are not permitted. The suitability of submitted classified ads for publication is determined at the sole discretion of the Switchlist Editor. Email your submission along with your NMRA membership number to the Editor at switchlist@pnr.nmra.org

Hobby stores that support model railroading may include an advertisement in PNR Switchlist. The ad is limited in size to a business card size and should be provided in ready to copy and print format as determined by the Switchlist Editor. Advertisements for hobby stores that provide a discount for NMRA members shall be so identified with the advertisement. Hobby store ads may be run sequential issue to issue.

Action Required: This policy has already been implemented. Establish a set of "Publication Guidelines" that complements the PNR Policy Manual. Include the above guidelines for accepting and publishing non-commercial and commercial ads in the official PNR newsletter.

Announcing the Passing of Deceased PNR Members (Guidance): Beginning with the November 2017 edition, a new subsection was established within *The Switchlist* section *PNR News and Announcements* to more prominently announce and honor recently deceased PNR members. This subsection, titled *In Memorium*, aggregates the Office Manager's Report list of deceased PNR members with obituaries or announcements of members' passing submitted to the Editor. Prior to this new section, this information was located in different sections of the newsletter. For example, *PNR News and Announcements* contained individual obituaries, if any were submitted for publication, and the Office Manager's Report (updated quarterly) provided a rolling list of deceased members covering the last 12 months.

The BOD was consulted in developing a set of guidelines for making announcements of deceased PNR members in *The Switchlist*. At a minimum, the Office Manager's quarterly report will continue to provide the Editor with a list recently deceased PNR members and these names will appear in the newsletter's subsection *In Memorium*.

Also, it was agreed that the BOD should strive to provide a brief obit/announcement for members who were active at the Regional and Division levels, such as those members who were a significant part of PNR or a Division. This would generally be officers, program staff, and others who the Divisions have determined provided valuable support ("the guys who make a difference"). This could also include recognition of MMRs who have passed away and who have some notable significance attached to attaining their MMR status. The Editor will include a reminder to the Division Superintendents in his email request to the BOD for their quarterly reports for the upcoming edition of *The Switchlist*.

All other MMRs and Life Members will be noted in the table of deceased members

On timeliness of publishing these obits/announcements, we will strive to have them published in the same edition of *The Switchlist* as when they first appear on the list of deceased members in the Office Manager's Report or as soon as possible.

Implementing this guideline is dependent on a member who knew the deceased to provide a brief statement. Perhaps 2-3 sentences are sufficient for describing the member's contributions (such as

NMRA positions held and tenure, and/or other significant involvement). These obits/announcements should generally not exceed a maximum length of one page.

Action Required: This policy has already been implemented. Include the above guidelines in the Publications Guidelines (under development).

Recognition of MMRs (Guidance): PNR Master Model Railroaders who submit reports, articles, and other material for publication in the PNR newsletter, or who are named within articles or reports in the newsletter, should have the acronym “MMR” following their name. This is a similar practice to that used in the *NMRA Magazine*. The authoritative source for PNR members who have earned the title “MMR” will be the list of MMRs posted on the PNR website and also those named in the AP Chair’s quarterly AP reports. This protocol will help market and promote the Achievement Program while also recognizing the accomplishments of these folks. The PNR President (and AP Chair) was consulted in this matter and he approved.

Action Required: This policy has already been implemented. Incorporate these guidelines into the Publications Guidelines (under development).

4. Are there any action items for the BOD?

As per the discussion in Item 3 above regarding hard copies of the PNR newsletter, PNR Bylaws Article VI.B.3. needs to be revised to reflect the BOD’s decision of June 2017 to distribute only electronic copies of the PNR newsletter *The Switchlist* and cease printing and mailing hard copies. Proposed revised language is in Item 3.

5. Supplemental Information

Program Finances/Costs: No costs were generated related to publication and distribution of *The Switchlist* in 2017-2018 because the newsletter is now published and distributed electronically in-house. Therefore, financial reports were not submitted to the President and Treasurer as is required by the Policy Manual.

Advertising Revenue – Commercial ads have not been solicited by the Editor nor been requested to be published in *The Switchlist*. Therefore, no ad revenue has been generated.

Budget – Because the Publications Program currently has no costs, no annual budget has been formulated or submitted.

Respectfully Submitted:

Greg Kujawa
Publications Program Chair and Editor, *The Switchlist*

Motions Acted On By The Board

1 Motion for the Board – May 30, 2018

Made BY PNR Treasurer (D. Liesse)

Motion Title 2019 Budget

Motion: That the proposed budget for 2019 be approved.

Board Action: Approved

2 Motion for the Board – May 30, 2018

Made BY Division 4 Superintendent (Segner)

Motion Title PNR Fiscal Year

Motion: That the PNR Fiscal year shall be January 1 through December 31 of the calendar year.

Board Action: Approved

#3 Motion for the Board – May 30, 2018

Made BY Division 6 Superintendent (Molenkamp)

Motion Title PNR Member rebate increase

Motion: That PNR shall, using the eligibility criteria for membership in the NMRA rebate policy, rebate two dollars per eligible member to each PNR Division (including Canadian Divisions) each year. This policy will be reviewed by the Board in 2024

Board Action: Approved

#4 Motion for the Board – May 30, 2018

Made BY Switchlist Editor (Kujawa)

Motion Title PNR Switchlist Advertising

Motion: That the PNR Switchlist Interchange be approved as proposed.

Non-commercial classified advertising will be accepted from PNR members at no charge as a member service.

PNR Interchange

The PNR Interchange is a free service for PNR members wishing to buy, sell, donate, or exchange model or prototype railroad related items. Commercial enterprise transactions are not allowed except as provided for hobby stores, below. Members may also use this service to request or solicit hobby or railroad related information, research results and other resources or materials from other members. Advertisements and notices are restricted to text format only (no Graphics) and length should be no longer than 120 words. Sequential advertisements of the same nature or having the same or nearly same content are not permitted. The suitability of submitted classified ads for publication is determined at the sole discretion of the Switchlist Editor. Email your submission along with your NMRA Member number to the editor at switchlist@pnr.nmra.org

Hobby stores that support model railroading may include an advertisement in PNR Switchlist. The ad is limited in size to a business card size and should be provided in ready to copy and print format as determined by the Switchlist editor. Advertisements for hobby stores that provide a discount for NMRA members shall be so identified with the advertisement.

Board Action: Approved

#5 Motion for the Board – May 30, 2018

Made BY Switchlist Editor (Kujawa)

Motion Title PNR Switchlist Identification of MMR

Motion: That the PNR Switchlist shall include Identification of MMR status of members

PNR Master Model Railroaders who submit reports, articles, and other material for publication in the PNR newsletter, or who are named within articles or reports in the newsletter, should have the acronym “MMR” following their name. This is a similar practice to that used in the *NMRA Magazine*. The authoritative source for PNR members who have earned the title “MMR” will be the list of MMRs posted on the PNR website and also those named in the AP Chair’s quarterly AP reports. This protocol will help market and promote the Achievement Program while also recognizing the accomplishments of these folks. The PNR President (and AP Chair) was consulted in this matter and he approved.

Board Action: Approved

#6 Motion for the Board – May 30, 2018

Made BY Switchlist Editor (Kujawa)

Motion Title PNR Switchlist Notification of deceased members

Motion: That the PNR Switchlist shall include notification of recently deceased members under the following guidelines

Beginning with the November 2017 edition, a new subsection was established within *The Switchlist* section *PNR News and Announcements* to more prominently announce and honor recently deceased PNR members. This subsection, titled *In Memorium*, aggregates the Office Manager’s Report list of deceased PNR members with obituaries or announcements of members’ passing submitted to the Editor. Prior to this new section, this information was located in different sections of the newsletter. For example, *PNR News and Announcements* contained individual obituaries, if any were submitted for publication, and the Office Manager’s Report (updated quarterly) provided a rolling list of deceased members covering the last 12 months.

The BOD was consulted in developing a set of guidelines for making announcements of deceased PNR members in *The Switchlist*. At a minimum, the Office Manager’s quarterly report will continue to provide the Editor with a list recently deceased PNR members and these names will appear in the newsletter’s subsection *In Memorium*.

Also, it was agreed that the BOD should strive to provide a brief obit/announcement for members who were active at the Regional and Division levels, such as those members who were a significant part of PNR or a Division. This would generally be officers, program staff, and others who the Divisions

have determined provided valuable support (“the guys who make a difference”). This could also include recognition of MMRs who have passed away and who have some notable significance attached to attaining their MMR status. The Editor will include a reminder to the Division Superintendents in his email request to the BOD for their quarterly reports for the upcoming edition of *The Switchlist*.

All other MMRs and Life Members will be noted in the table of deceased members

On timeliness of publishing these obits/announcements, we will strive to have them published in the same edition of *The Switchlist* as when they first appear on the list of deceased members in the Office Manager’s Report or as soon as possible.

Implementing this guideline is dependent on a member who knew the deceased to provide a brief statement. Perhaps 2-3 sentences are sufficient for describing the member’s contributions (such as NMRA positions held and tenure, and/or other significant involvement). These obits/announcements should generally not exceed a maximum length of one page.

Board Action: Approved

#7 Motion for the Board – May 30, 2018

Made BY Division 6 Superintendent (Molenkamp)

Motion Title Seed money for PNR 2019 Convention

Motion That a “seed money” loan in the amount of \$1000 be approved for Sixth Division to support planning of the 2019 PNR Convention

Board Action: Approved

#8 Motion for the Board – May 30, 2018

Made BY Division 1 Superintendent (Pitter)

Motion Title Seed money for PNR 2020 Convention

Motion That a “seed money” loan in the amount of \$1000 be approved for First Division to support planning of the 2020 PNR Convention

Board Action: Approved